

Formulas

Toggle absolute and relative references	F4	⌘ T
Open the Insert Function Dialog Box	Shift F3	Fn ⬆ F3
Autosum selected cells	Alt =	⌘ ⬆ T
Toggle formulas on and off	Ctrl `	⌘ `
Insert function arguments	Ctrl Shift A	⌘ ⬆ A
Enter array formula	Ctrl Shift Enter	⌘ ⬆ Return
Calculate worksheets	F9	Fn F9
Calculate active worksheet	Shift F9	Fn ⬆ F9
Force calculate all worksheets	Ctrl Alt F9	
Evaluate part of a formula	F9	Fn F9
Expand or collapse the formula bar	Ctrl Shift U	⌘ ⬆ U
Display function arguments dialog box	Ctrl A	⌘ A
Define name	Ctrl F3	Fn ⌘ F3
Define name using row and column labels	Ctrl Shift F3	Fn ⌘ Shift F3
Paste name into formula	F3	
Accept function with autocomplete	Tab	⬇ Tab