

Home Layout Document Elements Tables Charts SmartArt Review

Page Setup: Orientation, Size, Break, Margins (Top: 1, Bottom: 1, Left: 1.25, Right: 1.25)

Text Layout: Direction, Columns, Hyphenation, Line Numbers

Page Background: Watermark, Color, Borders, Options

Grid: Gridlines, Snap Objects to Others, Snap Objects to Grid

