## United States Postal Service®

## Application for Delivery of Mail Through Agent

See Privacy Act Statement on Reverse

1. Date CURRENT DATE

In consideration of delivery of my or our (firm) mail to the agent named below, the addressee and agent agree: (1) the addressee or the agent must not file a change of address order with the Postal Service™ upon termination of the agency relationship; (2) the transfer of mail to another address is the responsibility of the addressee and the agent; (3) all mail delivered to the agency under this authorization must be prepaid with new postage when redeposited in the mails; (4) upon request the agent must provide to the Postal Service all addresses to which the agency transfers mail; and (5) when any information required on this form changes or becomes obsolete, the addressee(s) must file a revised application with the Commercial Mail Receiving Agency (CMRA).

NOTE: The applicant must execute this form in duplicate in the presence of the agent, his or her authorized employee, or a notary public. The agent provides the original completed signed PS Form 1583 to the Postal Service and retains a duplicate completed signed copy at the CMRA business location. The CMRA copy of PS Form PS 1583 must at all times be available for examination by the postmaster (or designee) and the Postal Inspection Service. The addressee and the agent agree to comply with all applicable Postal Service rules and regulations relative to delivery of mail through an agent. Failure to comply will subject the agency to withholding of mail from delivery until corrective action is taken.

This application may be subject to verification procedures by the Postal Service to confirm that the applicant resides or conducts business at the home or business address listed in boxes 7 or 10, and that the identification listed in box 8 is valid.

street, apt./	(ste. no.) 3590 OCEANS	SIDE RO	AD, SUITE B			
c. City	OCEANSIDE,	d. State NY	e. ZIP + 4 -11572	1		
6. Name of Applicant				7a. Applicant Home Address (No., street, apt./ste. no) YOUR DELIVERY ADDRESS		
<ol> <li>Two types of identification are required. One must contain a photograph of the addressee(s). Social Security cards, credit cards, and birth certificates are unacceptable as identification. The agent must write in identifying</li> </ol>				7b. City		7d. ZIP + 4
information. Subject to verification.				7e. Applicant Telephone Number (Include area code)		
LEAVE IT BLANK				9. Name of Firm or Corporation BUSINESS NAME (IF APPICABLE)		
b.				10a. Business Address (No., street, apt./ste. no)		
LEAVE IT BLANK				BUSINESS DELIVERY ADDRESS  10b. City 10c. State 10d. ZIP + 4		
				10b. City	Toc. State	100, ZIP + 4
Acceptable identification includes: valid driver's license or state non-driver's identification card; armed forces, government, university, or recognized corporate identification card; passport, alien registration card or certificate of naturalization; current lease, mortgage or Deed of Trust; voter or vehicle registration card; or a home or vehicle insurance policy. A photocopy of your identification may be retained by agent for verification.				10e. Business Telephone Number (Include area code)		
				11. Type of Business		
	nt is a firm, name each memb receiving mall at their deliver			Il names listed must have v	verifiable identification. A guar	dian must list the names
		LIST	NAMES OF ALL	APPLICANTS		
13. If a CORPORATION, Give Names and Addresses of Its Officers				<ol> <li>If business name (corporation or trade name) has been registered, give name of county and state, and date of registration.</li> </ol>		
IF BUSINESS				IF BUSINESS		
NAME OF OFFICERS				ADDRESS DETAILS		
	e furnishing of false or mislea nt) and/or civil sanctions (inclu				on may result in criminal sanct	ions (including fines and
15. Signature of Agent/Notary Public			16. Signature of Applican	t (if firm or corporation, applic	ation must be signed	

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**OPTIONAL** 

This form on Internet at www.usps.com®