

**[PROJECT NAME] - Basic Gantt Chart Excel Template**

**Project Manager :** [Project Manager]

[Company Name]

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| Project start date: | 03-Jan-22 |
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|---------|-----------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|--|--|--|--|--|--|
|         |           |            |           |           | 03-Jan-22 | 04-Jan-22 | 05-Jan-22 | 06-Jan-22 | 07-Jan-22 | 10-Jan-22 | 11-Jan-22 | 12-Jan-22 | 13-Jan-22 | 14-Jan-22 | 17-Jan-22 | 18-Jan-22 | 19-Jan-22 | 20-Jan-22 | 21-Jan-22 | 24-Jan-22 | 25-Jan-22 | 26-Jan-22 | 27-Jan-22 | 28-Jan-22 | 31-Jan-22 | 01-Feb-22 | 02-Feb-22 | 03-Feb-22 | 04-Feb-22 | 07-Feb-22 | 08-Feb-22 | 09-Feb-22 | 10-Feb-22 | 11-Feb-22 | 14-Feb-22 | 15-Feb-22 | 16-Feb-22 | 17-Feb-22 | 18-Feb-22 | 21-Feb-22 | 22-Feb-22 | 23-Feb-22 | 24-Feb-22 | 25-Feb-22 | 28-Feb-22 | 01-Mar-22 | 02-Mar-22 | 03-Mar-22 | 04-Mar-22 |  |  |  |  |  |  |  |
| TASK ID | TASK NAME | START DATE | WORK DAYS | END DATE  | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         | M         | T         | W         | T         | F         |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 01   | 03-Jan-22  | 10        | 14-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 02   | 10-Jan-22  | 7         | 18-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 03   | 19-Jan-22  | 3         | 21-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 04   | 21-Jan-22  | 5         | 27-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 05   | 28-Jan-22  | 3         | 01-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 06   | 30-Jan-22  | 5         | 03-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 07   | 04-Feb-22  | 2         | 07-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 08   | 08-Feb-22  | 2         | 09-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 09   | 10-Feb-22  | 4         | 15-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 10   | 07-Jan-22  | 12        | 24-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 11   | 26-Jan-22  | 4         | 31-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 12   | 26-Jan-22  | 6         | 02-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 13   | 04-Feb-22  | 8         | 15-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 14   | 17-Feb-22  | 4         | 22-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 15   | 24-Feb-22  | 3         | 28-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 16   | 10-Jan-22  | 8         | 19-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 17   | 12-Jan-22  | 3         | 14-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 18   | 17-Jan-22  | 6         | 24-Jan-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 19   | 27-Jan-22  | 4         | 01-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |
|         | Task 20   | 07-Feb-22  | 6         | 14-Feb-22 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |  |  |  |