

JILL SEIDNER

Interior Design

October 4, 2010

Yang & Jean
1959 Marengo Avenue
South Pasadena, CA 91030

Dear Yang & Jean,

Thank you for contacting me concerning your need for an interior designer. This letter shall serve as a proposal for the design services I will provide for you.

I will provide the following services:

PHASE ONE: Kitchen Design & Planning

1. Prepare detailed design drawings for kitchen remodel. (Floor plan layouts, elevations (optional), electrical plan/lighting plan). / 5hrs
2. Specify paint colors & stains for any refinishing surfaces (walls, cabinets). / 1.5hrs
3. Specify/select/order samples for countertop & backsplash materials. / 2hrs
4. Specify/recommend appliances (optional). / 2.5hrs
5. Suggest lighting & furnishings (barstools/chairs, pendants, etc). / 2hrs

PHASE TWO: Project Implementation & Management

6. Project management for on going design services & the design implementation of the project. Client/contractor meetings, on site consultations/meetings, administrative services (emails/research, etc), etc. (An allowance for time/Billing will be only for actual time spent.) / 7hrs

The proposed fee for the services described will be **\$1,500** (A total of 20 hours x \$75 per hour). Any additional work requested after signing this proposal will be charged at the rate of \$75 per hour.