	Leave Tracking Template - Year 2024 Summary											
Yearly Totals	Deductible					Non - Deductible						Total
	Total Vacation Days	Vacation Days Taken	Vacation Days Remaining		FMLA	Sick Leave	Maternity /Paternity	Bereaveme nt Leave	Jury Duty	Voting Leave	Work From Home	Absence (Days)
Employee 1												
Employee 2												
Employee 3												
Employee 4												
Employee 5												
Employee 6												
Employee 7												
Employee 8												
Employee 9												
Employee 10												
Employee 11												
Employee 12												
Employee 13												
Employee 14												
Employee 15												
				1								

Employee 16

Employee 17

Employee 18

Employee 19

Employee 20