

B	C	D	E	F	G	H	I	J	K	
2022 Team 1	Leave Management worksheet - Year 2022 Summary									
	Vacation Leave Taken (Days) (L,L1,L2)	Vacation Leave Allowance (Days) (L,L1,L2)	Vacation Leave Remaining (Days) (L,L1,L2)	Sickness Leave (Days) (S,S1,S2)	Parental Leave (Days) (P)	Compassionate Leave(Days) (C)	Time off In Lieu (Days) (T)	Work From Home (Days) (W)	Total Absences (Days)	
	Employee 1	70.5	24	-46.5	2	12	14	3	12	113.5
	Employee 2	109.5	24	-85.5	4	1	0	0	0	114.5
	Employee 3	79.5	24	-55.5	0	0	0	0	0	79.5
	Employee 4	69.5	24	-45.5	0	2	0	1	0	72.5
	Employee 5	125	24	-101	0	0	2	1	0	128
	Employee 6	77	24	-53	0	0	0	0	2	79
	Employee 7	55	24	-31	0	0	0	0	0	55
	Employee 8	67.5	24	-43.5	0	0	0	0	0	67.5
	Employee 9	78	24	-54	0	1	0	0	5	84
	Employee 10	115	24	-91	0	0	0	0	0	115

Team 2	Vacation Leave Taken (Days) (L,L1,L2)	Vacation Leave Allowance (Days) (L,L1,L2)	Vacation Leave Remaining (Days) (L,L1,L2)	Sickness Leave (Days) (S,S1,S2)	Parental Leave (Days) (P)	Compassionate Leave(Days) (C)	Time off In Lieu (Days) (T)	Work From Home (Days) (W)	Total Absences (Days)
Employee 11	6.5	24	17.5	2	2	2	2	1	15.5
Employee 12	129	24	-105	0	0	0	0	0	129
Employee 13	111	24	-87	0	0	0	0	0	111
Employee 14	72	24	-48	0	0	0	0	0	72
Employee 15	69	24	-45	0	0	1	0	0	70
Employee 16	43	24	-19	0	0	0	0	0	43
Employee 17	33	24	-9	0	0	0	0	0	33
Employee 18	92	24	-68	0	0	0	0	0	92
Employee 19	100	24	-76	0	0	0	0	0	100
Employee 20	122	24	-98	0	0	0	0	1	123