GANTT CHART TEMPLATE

Smartsheet Tip →

A Gantt chart's visual timeline allows you to see details about each task as well as project dependencies.

PROJECT TITLE	[Project's title]	COMPANY NAME	[Company's name]
PROJECT MANAGER	[Project Manager's name]	DATE	3/12/18

							PHASE ONE												PHASE TWO								
WBS NUMBER TASK TITLE		TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE	WEEK 1					WEEK 2				WEEK 3				WEEK 4					WEEK 5		
							М	T V	V R	F	М	Т	w	R	F M	и т	w	R	F	М	Т	w	R F	М	Т	W	
1	Project Conception and Initiation																										
1.1	Project Charter	Leon W	3/12/18	3/15/18	3	100%																					
1.1.1	Project Charter Revisions	Kylie R	3/15/18	3/16/18	1	100%		i								į							ĺ				
1.2	Research	Pete S	3/15/18	3/21/18	6	90%		Ĭ																			
1.3	Projections	Steve L	3/16/18	3/22/18	6	40%		i				i															
1.4	Stakeholders	Allen W	3/18/18	3/22/18	4	70%		i				į															
1.5	Guidelines	Malik M	3/19/18	3/22/18	3	60%																					
1.6	Project Initiation	Malik M	3/23/18	3/23/18	0	50%																					
2	Project Definition and Planning																										
2.1	Scope and Goal Setting	Steve L	3/24/18	3/28/18	4	22%																					
2.2	Budget	Allen W	3/29/18	4/2/18	3	16%		i				i	Ĭ			į	i										
2.3	Communication Plan	Malik M			0	0%		i																			
2.4	Risk Management	Malik M			0	0%		i																			
3	Project Conception and Initiation																										
3.1	Status and Tracking	Pete S			0	0%																					
3.2	KPIs	Leon W			0	0%																					
3.2.1	Monitoring	Kylie R			0	0%																					
3.2.2	Forecasts	Kylie R			0	0%																					
3.3	Project Updates	Pete S			0	0%		į																			
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