

# United States Postal Service Postage Statement — Nonprofit Standard Mail Easy — Nonautomation Letters or Flats

USPS Only **Note Mail Arrival Date & Time**

This form may be used only for a single nonautomation rate mailing of identical-weight pieces. All other mailings must use PS Form 3802-R. Checklists and other tools for mailers are available on the Postal Explorer website at <http://ps.eaglepost.gov>

<b>Mailer</b>	Permit Holder's Name and Address, and Email Address (if any)	Telephone	Post Office of Mailing	Permit No.	Weight of Single Piece □ _____ ounce □ _____ pound
	USPS Form 3802-R Auto No. _____		Type of Postage: <input type="checkbox"/> Permit Imprint, <input type="checkbox"/> Presorted Stamps, <input type="checkbox"/> Metered Mailing Date _____ Processing Category (PSN 207): <input type="checkbox"/> Letters, <input type="checkbox"/> Flats	Statement (Seq. No.) _____	*Checked based on: <input type="checkbox"/> 125 pieces <input type="checkbox"/> 12 pounds Total Pieces _____ Total Weight _____
				No. of Containers _____ No. of Containers _____	

## Presorted Letters and Flats — 13 oz. (0.2663 lb.) or Less Presorted Nonmachinable Letters — 13 oz. (0.2663 lb.) or Less

Entry Discount	Presort Discount	Rate	Number of Pieces	Total	Entry Discount	Presort Discount	Rate	Number of Pieces	Total						
<b>None</b>	<b>A1</b>	0.53¢	_____ pcs. = \$ _____		<b>None</b>	<b>B1</b>	0.73¢	_____ pcs. = \$ _____							
	<b>A2</b>	0.55¢	_____ pcs. = \$ _____			<b>B2</b>	0.55¢	_____ pcs. = \$ _____							
	<b>A3</b>	0.53¢	_____ pcs. = \$ _____		<b>DBMC</b>	<b>B3</b>	0.52¢	_____ pcs. = \$ _____							
	<b>A4</b>	0.30¢	_____ pcs. = \$ _____			<b>B4</b>	0.54¢	_____ pcs. = \$ _____							
<b>BBMC</b>	<b>A5</b>	0.32¢	_____ pcs. = \$ _____		<b>D&amp;CF</b>	<b>B5</b>	0.47¢	_____ pcs. = \$ _____							
	<b>A6</b>	0.44¢	_____ pcs. = \$ _____			<b>B6</b>	0.59¢	_____ pcs. = \$ _____							
	<b>A7</b>	0.52¢	_____ pcs. = \$ _____		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td><b>Part A Subtotal</b></td> <td>_____</td> </tr> <tr> <td><b>Part B Subtotal</b></td> <td>_____</td> </tr> <tr> <td><b>Total Postage (Add Parts Totals)</b></td> <td>_____</td> </tr> </table>					<b>Part A Subtotal</b>	_____	<b>Part B Subtotal</b>	_____	<b>Total Postage (Add Parts Totals)</b>	_____
<b>Part A Subtotal</b>	_____														
<b>Part B Subtotal</b>	_____														
<b>Total Postage (Add Parts Totals)</b>	_____														
	<b>A8</b>	0.59¢	_____ pcs. = \$ _____												
<b>D&amp;CF</b>	<b>A9</b>	0.27¢	_____ pcs. = \$ _____												
	<b>A10</b>	0.39¢	_____ pcs. = \$ _____												
	<b>A11</b>	0.57¢	_____ pcs. = \$ _____												
	<b>A12</b>	0.54¢	_____ pcs. = \$ _____												

Rate at Which Postage Affixed:  Commercial,  Lower,  Permit Imprint. \_\_\_\_\_ pcs. = \$ \_\_\_\_\_ **Postage Affixed**

**Net Postage Due** (Subtract postage affixed from total postage)

**For USPS Use Only: Additional Postage Payment (State reason)**

For postage affixed add additional payment to net postage due; for permit imprint add additional payment to total postage.

**Total Adjusted Postage Affixed**

Postmaster: Report Total Postage in (Permit Imprint only) **AIC 125** **Total Adjusted Postage Permit Imprint**

The mailer's signature certifies that (1) the mailing complies with 39 CFR 111.3; (2) the income derived from the sale of any products or services advertised in the mailing is not subject to the Unrelated Business Income Tax (UBIT) and any profits and services advertised are substantially related to the nonprofit organization's authorized purpose within the meaning of 501(c)(3), § 513(c)(1) of the Internal Revenue Code (IRC) and 26 U.S.C. § 1315(a)(1); (3) the mailing is made by a voting registration official as required or authorized under the National Voter Registration Act of 1993; and (4) I will agree to pay, subject to appeal, any revenue deficiencies assessed on this mailing. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards; and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. Privacy Notice: For information regarding our Privacy Policy visit [www.usps.com](http://www.usps.com).

Signature of Mailer or Agent \_\_\_\_\_ Printed Name of Mailer or Agent Signing Form \_\_\_\_\_ Telephone \_\_\_\_\_

<b>USPS Use Only</b>	Weight of a Single Piece 0 _____ pound	Are postage figures at left adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Round Stamp (Required)</b>
	Total Pieces _____ Total Weight _____		
	Total Postage _____		
	Check One <input type="checkbox"/> Presort Verification Not Scheduled <input type="checkbox"/> Presort Verification Performed as Scheduled	Date Mailed Notified _____ Contact _____ By (Initials) _____	
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of required annual fee.		
Verifying Employee's Signature _____	Verifying Employee's Name _____ Time _____ AM _____ PM		