

Outdoor Wedding Ceremony

A checklist to help you plan your dream outdoor wedding ceremony.

Event Site: _____

Ceremony Tent

- ☐ Frame tent to shield guests from the weather. Tents are available in numerous sizes. Please call one of our consultants for a quote on a tent.
- ☐ Tent walls—may be necessary if rain is expected or to block the wind. Tent walls are available in solid white, white with French windows, or netting.
- ☐ Tent Liner and Post Skirts—covers the top frame and the posts of the tent. Gives the tent an elegant look!
- ☐ Tent Heater—it is a good idea to rent a heater or two if your wedding is during the spring or fall.
- ☐ Pedestal Fans—these help circulate the air in the tent during the warmer months.
- ☐ Tent Lights—use lights as a decorative touch or for added light.

Ceremony Entrance

- ☐ Decorate the walkway to the ceremony
- ☐ Sidewalk Awning—use as a covered walkway to the tent
- ☐ Magnetic Signs to guide guests
- ☐ Plants or Flowers on Stands
- ☐ Registration Stand for Guest Book
- ☐ Trellis
- ☐ White Picket Fence

Audio Visual Equipment

- ☐ Podium
- ☐ PA System
- ☐ Microphones

- ☐ Multi-media Projector and Screen

Ceremony Aisle

- ☐ Sub-flooring for Aisle way
- ☐ Disposable Aisle Runner
 - o Available in 50', 75', 100'
- Length of Aisle _____
- ☐ Freestanding Candelabra
- ☐ Bows for Candelabra

Guest Seating Area

- ☐ Chairs for Guests
 - o Wood Chair
 - o Brown Plastic Chair
 - o White Plastic Chair
 - o Black Padded Chair
 - o White Padded Chair
- ☐ Chair Covers and Ties

Ceremony Focal Point

- ☐ Trellis
- ☐ Lattice Room Dividers
- ☐ Gazebo
- ☐ White Picket Fence
- ☐ Flower or Plant Stands
- ☐ Ficus Trees
- ☐ White Columns
- ☐ Balustrades
- ☐ Flower Baskets
- ☐ Kneeling Bench
- ☐ Candelabra
- ☐ Unity Candelabra
- ☐ Candle-lighter and Extinguisher