

[Company Name]

Street Address City, ST ZIP Code

RECEIPT

Date

3/9/2016

No.

Received From

[Client Name]

Amount

\$78,765.00

Amount in words

Seventy-Eight Thousand Seven Hundred Sixty-Five and NO/100 -----

Payment Purpose

[payment purpose]

Duration

[From]

[To]

Date	Description	Amount	Payment	Balance
		\$ 500.00	\$ 250.00	\$ 250.00
Reminder: Please include the statement number on your check.			Total	\$ 250.00

Terms: Balance due in 30 days.

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REMITTANCE

Customer Name:

[Name]

Amount Due:

\$250.00

Date:

3/9/2016

Amount Enclosed: