

PROJECT SCHEDULE WITH MONTHLY GANTT CHART CREATION TEMPLATE

Enter the date
of the first Monday of
each month ---->

Enter the date of the first Monday of each month ---->	Q1															Q2														
	JANUARY					FEBRUARY					MARCH					APRIL					MAY					JUNE				
	6	13	20	27		3	10	17	24		2	9	16	23	30	6	13	20	27				25			1	8	15		
PROJECT WEEK									1	2	3	4	5	6	7	8	9	10	11	12	TODAY					16	17	18	19	20
PHASE ONE									Project Charter																					
Project Conception and Initiation									Plan Review																					
									Initiation																					
PHASE TWO												Scope and Goal Setting																		
Project Definition and Planning													Budget																	
													Work Bkdwn Structure																	
													Gantt Chart																	
													Communication Plan																	
													Risk Management																	
PHASE THREE																Status and Tracking														
Project Launch of Execution																					KPIs									
																					Quality									
																					Forecasts									