

### Semi-Monthly Payroll Calendar for 2016

Pay of	Pay day	Approval Deadline for Electronic Payroll Forms	Submission Deadline for Paper Payroll Forms
January 15	January 15	January 6	December 15
January 31	January 29	January 20	January 8
February 15	February 12	February 3	January 22
February 29	February 29	February 18	February 5
March 15	March 15	March 4	February 23
March 31	March 31	March 18	March 8
April 15	April 15	April 6	March 23
April 30	April 29	April 20	April 8
May 15	May 13	May 4	April 22
May 31	May 31	May 19	May 9
June 15	June 15	June 6	May 25
June 30	June 30	June 21	June 9
July 15	July 15	July 6	June 23
July 31	July 29	July 20	July 8
August 15	August 15	August 4	July 22
August 31	August 31	August 22	August 10
September 15	September 15	September 6	August 24
September 30	September 30	September 21	September 9
October 15	October 14	October 4	September 22
October 31	October 31	October 20	October 7
November 15	November 15	November 3	October 24
November 30	November 30	November 21	November 9
December 15	December 15	December 6	November 24
December 31	December 30	December 13	December 1