



File

**Appointment**

Insert

Format Text

Review

Help



Tell me what you want to do



Save &amp; Close

Actions

Subject

Book Club

Location

Start time

Wed 4/3/2019

End time

Wed 4/3/2019

4

5

## Appointment Recurrence

## Appointment time

Start: 7:00 PM

End: 9:00 PM

Duration: 2 hours

## Recurrence pattern

☐ Daily☐ Day 3 of every 1 month(s)☐ Weekly☒ The first Wednesday of every 1 month(s)☒ Monthly☐ Yearly

## Range of recurrence

Start: Wed 4/3/2019

☐ End by: Fri 7/12/2019☐ End after: 10 occurrences☒ No end date

OK

Cancel

Remove Recurrence