

REPORTING INSTRUCTIONS

IMPORTANT NOTE: If you are ill, please call (725)-215-1011 during business hours and press 0# to reschedule.

The reporting location of Jury Services is in the Regional Justice Center at 200 Lewis Avenue. The parking location is **425 Fremont Street Experience Parking Garage**. Please bring your parking ticket with you. Bring your summons to the south entrance to enter the building.

EIGHTH JUDICIAL DISTRICT COURT

Please check after 6:00 p.m. tonight to see if you are required to appear tomorrow. If the online portal says **"Confirmed (Service Complete)"** then you are **not required** to appear and your service is **complete**. If a reporting date and time is displayed, then you **must report** as directed. Please check in at the Jury Services Desk on the first floor.