

	A	B	C	D	E	F	G	H	I
4		Employee Name:	John Doe						
5		Manager Name:	Jane Doe			Week Starting: 8/15/2020			
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Date	Day	Time In	Time Out		Time In	Time Out	Total Hours
8/15/2020	Saturday	8:00 AM	11:00 AM		1:00 PM	6:00 PM	8:00
8/16/2020	Sunday	8:30 AM	11:00 AM		1:00 PM	5:00 PM	6:30
8/17/2020	Monday	8:13 AM	11:00 AM		1:24 PM	6:00 PM	7:23
8/18/2020	Tuesday	8:00 AM	11:00 AM		1:00 PM	5:00 PM	7:00
8/19/2020	Wednesday	8:00 AM	11:00 AM		1:00 PM	5:00 PM	7:00
8/20/2020	Thursday	9:00 AM	11:00 AM				2:00
8/21/2020	Friday						0:00
Total Hours (This Week)							37:53

Date	Day	Time In	Time Out		Time In	Time Out	Total Hours
8/22/2020	Saturday	8:00 AM	11:00 AM		1:00 PM	6:30 PM	8:30
8/23/2020	Sunday	8:15 AM	11:00 AM		1:00 PM	6:00 PM	7:45
8/24/2020	Monday	8:00 AM	11:00 AM		1:15 PM	6:00 PM	7:45
8/25/2020	Tuesday	8:00 AM	11:00 AM		1:00 PM	6:00 PM	8:00
8/26/2020	Wednesday	8:00 AM	11:00 AM		1:00 PM	6:00 PM	8:00
8/27/2020	Thursday	9:00 AM	11:30 AM				2:30
8/28/2020	Friday						0:00
Total Hours (This Week)							42:30

Bi-Weekly Timesheet (Blank)

Bi-Weekly Timesheet Sample

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