Monday, April 8, 2019

	Board Room	Development Room	Finance Room	Work	Vacations	Funny Holidays
					Nick - Vacation	All is Ours Day
						Draw a Picture of a Bird Day
						Zoo Lovers Day

Time	Board Room	Development Room	Finance Room	Work
7:00 AM				
7:15 AM				
7:30 AM				
7:45 AM				
8:00 AM				8:00 AM Software Daily Standup
8:15 AM				
8:30 AM				
8:45 AM				
9:00 AM				
9:15 AM				
9:30 AM				
9:45 AM				
10:00 AM	**10:00 AM Emma, Steven, Peter Meeting Board Room**		**10:00 AM Paul NRF project planning Finance Room** Review project plan and update	
10:15 AM				
10:30 AM				
10:45 AM				
11:00 AM				
11:15 AM				
11:30 AM		**11:30 AM Tobias Manufacturing Backlog Grooming Development Room** This is to keep the manufacturing backlog in shape, so we can pull items from its top into Sprints. If we allow the backlog get out of shape, we may not be able to pull any items into sprints during the planning meeting.		
11:45 AM				
12:00 PM				12:00 PM Integration Testing
12:15 PM				
12:30 PM				
12:45 PM				
1:00 PM				
1:15 PM				
1:30 PM				
1:45 PM				
2:00 PM				
2:15 PM				
2:30 PM				
2:45 PM				
3:00 PM			**3:00 PM Dave 1:1 Simon Finance Room** 1:1 to go through your specific project activities etc.	
3:15 PM				
3:30 PM				
3:45 PM				
4:00 PM	**4:00 PM Sarah Solutions Dev/ HR Meeting Board Room**	**4:00 PM Paul NRF project planning Development Room** Review project plan and update		
4:15 PM				
4:30 PM				
4:45 PM				
5:00 PM				
5:15 PM				
5:30 PM				
5:45 PM				
6:00 PM				
6:15 PM				
6:30 PM				
6:45 PM				