



ANNUAL WORK PLAN

Your Company Name

#	Activity	Responsible	2023												As Needed	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
1	Initial training for all procedures	John Doe	X													
2	Raise awareness of overall goals	Jordan Daily	X	X												★
3	Ongoing support for distributor #1	Gabriel Olson		X	X	X	X	X	X	X	X	X	X	X	X	
4	Ongoing support for distributor #2	Robert Holloway		X	X	X	X	X	X	X	X	X	X	X	X	
5	Ongoing support for distributor #3	Patricia Brady		X	X	X	X	X	X	X	X	X	X	X	X	
6	Ongoing support for distributor #4	Felicia Dixon		X	X	X	X	X	X	X	X	X	X	X	X	
7	Ongoing support for distributor #5	Olivia Good		X	X	X	X	X	X	X	X	X	X	X	X	
8	Training type "A" with workshop	John Doe		X				X			X				X	
9	Training type "B" with scoring	John Doe														★
10	Campaign report	Morgan McFarland							X						X	
11	Research: Multinational diversification	Alex Erickson											X			
12	Research: Company silver bullet	Alex Erickson					X									
13	Individual contribution estimation	Cameron Payne			X								X			★
14																
15																
16																
17																
18																
19																
20																