

First and last name - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW DEVELOPER ADD-INS

Cut Copy Paste Format Painter Clipboard

Calibri 11 A A Font

Wrap Text Alignment Merge & Center

General Number

Conditional Formatting Format as Table Cell Styles

Insert Delete Format Cells

AutoSum Fill Clear Sort & Filter Find & Select Editing

A1 Name

	A	B	C	D	E	F	G	H
1	Name	Age	Nationality					
2	Stephanie Goodwyn	28	USA					
3	Rolf Gregorius von Speck	56	Germany					
4	Fiona Petersen							
5	Gerry Hinks							
6								
7								
8								
9								
10								
11								
12								
13								
14								

Column Width

Column width: 1

OK Cancel



excel4business