

CREATE



Mon 12/5

Tue 12/6

Wed 12/7

Th

Quick Add

Appointment with Dr. Raab at Fento

Add

Example: Dinner with Michael 7pm tomorrow

18 19 20 21 22 23 24

25 26 27 28 29 30 31

1 2 3 4 5 6 7

My calendars

Ben Brown

Tasks

Other calendars

Add a coworker's calendar

Alex Anderson

Amy Mills

David Suarez

Frank Farnsworth

8am

9am

10am

11am

12pm

1pm

2pm

10 – 12p
Work on Anderson Preso

12p – 1p
Lunch

12:30p – 1:30p
Gym

1:30p – 2:30p
Market Research Review

9 – 10:30
Anderson Presentation

11 – 12p
Weekly Staff

12p – 1p
Lunch