

- New... Ctrl+N
- Open... Ctrl+O
- Close Ctrl+F4
- Import Word Document...
- Save Ctrl+S
- Save As...
- Publish to the Web...
- Pack and Go
- Convert to Web Publication...
- Find add-ins for other file formats...
- Web Page Preview
- Page Setup...
- Print Setup...
- Print Preview
- Print... Ctrl+P**
- Send E-mail
- Properties
- Exit Alt+F4

