

ORDER FORM

A LA CARTE PRODUCTS

YOUR STUDIO

INVOICE

THANK YOU FOR YOUR PAYMENT!

client _____ please remind me
first last _____ your studio
456 anywhere st. _____ 123 anywhere
chicago, illinois 60708 _____ dallas, texas

invoice number _____ id _____

summary

qty	description

CLIENT INFORMATION

STUDIO WORKFLOW ORGANIZER

client name _____ client _____

session date _____ time _____

session location _____ phone _____

order session _____ time _____ e-mail _____

notes _____

to do _____ complete _____

welcome packet sent _____

deposit received _____

contract received _____

session fee downloaded _____

images processed _____

sneak peek blog post _____

MODEL RELEASE

PORTRAIT PHOTOGRAPHY RELEASE FORM

YOUR STUDIO
123 ANYWHERE ST.
DALLAS, TEXAS 75214
123.456.7890

I, _____
do hereby assign, licensees, successors
to use and license the images for use
the images may be modified or altered
audio, text, graphics or other material
associated with the images.

I agree that all copyright in the Images
Release is given for good and valuable
acknowledge that I will make no claim
reason, I agree that this Release is to
assign any other rights that I may have

I agree that this Release is irrevocable
am at least 18 years of age and have
read this Release and am fully familiar

name _____

date _____

PRINT AUTHORIZATION

PERSONAL IMAGE REPRODUCTION LICENSE

session date _____

subjects _____

description of images _____

The bearer of this notice has purchased high resolution digital files
session with [YOUR STUDIO]. He or she is hereby granted permission
reproduce the images described above and make an unlimited number
use, and for limited distribution to family and friends, including but
not limited to, copying, emailing, and web publishing.

The bearer of this notice agrees that he or she may not use any
or additional business, or for extra advertising or promotional
purposes.

CLIENT ORDER FORM

PRODUCT + IMAGE SELECTION FORM

YOUR STUDIO
123 ANYWHERE ST.
DALLAS, TEXAS 75214
123.456.7890

- photo print canvas
 storyboard float wrap
 digital file other _____

images

qty	image number	color/size	size/finish

TERMS & CONDITIONS

CONTRACT FOR PHOTOGRAPHY SERVICES

Deposit and Payment. The Client shall make a
specified herein. At such time as this order is
and Client shall pay the balance due. If the Client
of this order, Client shall be in default here
PERCENT% per month interest on the unpaid

Cancellation. If the Client shall cancel the Agreement,
any deposit paid to the Photographer shall
of the session date and if the Photographer has
damages shall be charged in a reasonable and

Photographic Materials. All photographic materials,
prints, and processes, shall be the exclusive property
and process available for a period of 30 DAYS
time. (OPTIONAL) All session fees, including the

Copyright and Reproductions. The Photographer
exclusive right to make reproductions. The Photographer's
portfolio, self-promotion, any display within or
outside of the Photographer's studio. The Photographer
shall not do so without the Client's

Client's Usage. The Client is obtaining prints for
any reproductions thereof by parties other than
the Photographer.

Failure to Perform. If the Photographer cannot
execute beyond the control of the parties, or that
the deposit to the Client but shall have no further
liability shall also apply in the event that photographic
equipment malfunctions, but in the event, or otherwise
in the event the Photographer fails to perform to
amount in excess of the total value of the Client

Photographer. The Photographer may substitute
Photographer's illness or scheduling conflicts. If
photographer taking the photographs shall be a

Client's Qualities. Client is aware that color is
intended qualities of print, and Client releases the
upon fading or discoloration due to such adverse

Photographer's Standard Price List. The Photographer's
Standard Price List. This price list is adjusted in
effect at the time when the order is placed.

Modifications. This Agreement incorporates the
Agreement must be in writing and signed by both
be deemed a waiver of a subsequent breach of
this Agreement. This Agreement shall be given

YOUR STUDIO
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DALLAS, TEXAS 75214
123.456.7890

PROPERTY RELEASE

PHOTOGRAPHY RELEASE FORM

I, _____ represent that
the right to permit the taking and use of photographs of certain

and do hereby give [YOUR NAME / STUDIO NAME], he or she
in interest, legal representatives and heirs permission to use the
any Media for all lawful purposes. I understand that the images
any way, and may be combined with other images, audio, text

I agree that all copyright in the Images belongs to [YOUR NAME]
Release is given for good and valuable Consideration that I do
acknowledge that I will make no claim upon Photographer will
reason, I agree that this Release is binding upon my heirs and
assign any other rights that I may have.

I agree that this Release is irrevocable, perpetual and worldwide
am at least 18 years of age and have the full legal capacity to
read this Release and am fully familiar with its contents.

name _____ signed _____

date _____ address _____

witness _____ signed _____

MINOR RELEASE

PORTRAIT PHOTOGRAPHY RELEASE FORM

I, _____ do
do hereby assign, licensees, successors in interest
to use and license the images for use in any Media
the images may be modified or altered in any way
audio, text, graphics or other material. I understand
associated with the images.

I agree that all copyright in the Images belongs to
Release is given for good and valuable Consideration
acknowledge that I will make no claim upon Photographer
reason, I agree that this Release is binding upon
assign any other rights that I may have.

I agree that this Release is irrevocable, perpetual and worldwide
guardian of the minor named above and have the
I approve the foregoing and waive any rights in the
fully familiar with its contents.

name _____

date _____

witness _____

CLIENT AGREEMENT

CONTRACT FOR PHOTOGRAPHY SERVICES

client name _____ client address _____

session location _____

session time _____ phone _____

order delivered to client by _____ e-mail _____

number of proofs (min) _____ (max) _____

The session fee is based on [YOUR STUDIO]'s
described therein. All photographs and printed products
on fee and in accordance with the standard price
prices set forth below shall be billed if and when a

session fee	\$ _____
extra charges	\$ _____
recalling fee	\$ _____
unreturned proofs	\$ _____
special retouching	\$ _____
rush fee	\$ _____
travel fee	\$ _____
additional subject(s)	\$ _____
other _____	\$ _____
SUBTOTAL	\$ _____
sales tax	\$ _____
TOTAL	\$ _____
less deposit	\$ _____
due today	\$ _____

Client has read and agrees to the terms set forth on the front and back of this agreement,
knowledge receipt of a complete copy of the agreement signed by both parties.

client name _____ date _____

photographer name _____ date _____