

# COCO CHANEL

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+123 456 7890



yourname@email.com



City, State

## PROFILE

Write a short summary about yourself as a professional. Describe yourself in a concise and unique manner. Highlight specialties you have developed or important certifications you've obtained. To provide a better idea of who you are, add a little something about your working style. For instance, dedicated, team player or go-getter.

## EDUCATION

MASTER OF ARTS  
Communications

Stanford University  
2018-2019

BACHELOR OF ARTS  
English

Columbia University  
2015-2018

## WORK EXPERIENCE

### JOB POSITION

Company name | Location | 2018-2019

Add a little background about the company, for example about the expertise of the organization or the size. Then expand briefly on your accomplishments in this job.

- Focus on what you accomplished, not your tasks.
- For example: Implemented a new project management tool that cut meeting time in half.