

## Contents

- 1 Mission Statement
- 2 Event Outline
- 3 Aims and Objectives
- 4 Event Management Structure
- 5 Emergency Procedures
- 6 Evacuation Plan
- 7 Severe Weather and Event Cancellation
- 8 First Aid
- 9 Fire Precautions and Equipment
- 10 Communications
- 11 Waste Management
- 12 Toilets
- 13 Catering
- 14 Lighting
- 15 Noise Management

## Appendix

- a. Event Programme
- b. Roles and Responsibilities
- c. Risk Assessments

## Plan Production and Control

This plan has been produced by Barbara Trencher of Prince's Charities, the event co-ordinator, on behalf of Burnley Canal Trust.