

GEARS Young Adults Ministry

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222 555 7777

SMALL CHURCH BUDGET

Description	Quantity	Price	Total
Sunday Service Food	4	USD 1,000 days	USD 4,000
Maintenance	1	USD 500 month	USD 500
Total			USD 4,500

Notes:

- Have a meeting to allocate a budget for the upcoming Thanksgiving celebration and party.
- Have all bill statements photocopied and sent to the Finance Team.