

2015 Budget Calendar

Date*	Day	Action	Deliverables
Feb 4	Tuesday	Budget Kickoff Meeting	
Feb 6	Thursday	Budget Guidelines published by Budget Office; Roll Active BPP to Prep Budget (1st roll)	
Feb 7	Friday	Phase I opens FAMIS Budget Module open to users	First day to enter lump sum
Feb 21	Friday	Phase I closes; FAMIS Budget Module locked.	Last day for lump sum budg
Mar 7	Friday	Budget due to System	
May 1	Thursday	1st deadline for classification reviews. Completion June 26.	Requests for staff positions due to HR
May 1-2	Thur-Fri	Board of Regents meet to approve FY 2015 budget	
May 27-29	Tuesday-Thursday	BPP Template Training	
May 30	Friday	Roll Active BPP to Prep Budget (2nd roll)	
June 2	Monday	Salary Guidelines published by Budget Office	
June 2-6	Monday-Friday	Distribute BPP Template to Departments	
June 23	Monday	Deadline for requesting access to BPP for manual	
July 2	Wednesday	Phase II begins - Input FY 2015 salary changes; reopens for lump sum adjustments; Daily feeds BPP to FAMIS	First day to submit BPP same day upload
July 16	Wednesday	Final BPP template due	Last day for BPP Feed Temp
July 22	Tuesday	Joint appointments due	Last day for salaries on joint