

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Update contractor agreement						
1	2	3	4	5	6	7
How to manage event planning			Plan for next year			
		Finalize project scope				
8	9	10	11	12	13	14
Resource allocation		Refresh company website				
15	16	17	18	19	20	21
Update key objectives						
22	23	24	25	26	27	28
29	30	31	1	2	3	4