



Company
Logo

Company Name

Address with City, State and Zip Code
City, Zip
Phone#:000-000-0000, Fax #: 000-000-0000

Date: May 27, 2011
Invoice #: 100
For: Web Hosting

From: Company Name
Street Address
City, ST ZIP,
Phone: 000-000-0000
Fax: 000-000-0000
www.websiteaddress.com

TO: Company Name
Street Address
City, ST ZIP,
Phone: 000-000-0000
Fax: 000-000-0000
www.websiteaddress.com

Transaction Details	
Transaction Purpose:	
Sold on / Invoice #:	
Date:	
Customer #:	
Phone / Fax:	
FOB:	
Terms:	
Quantity:	
Unit Cost:	
Extended Amount:	
Total Credit Amount:	

Our records indicate that a credit in the amount of \$0.00 exists in our records for your account. This amount will be maintained as a credit towards future products and services and will be reflected on your next statement.

Authorized Manager's Signatures

Salesperson's Signatures

Thank you for your business!

consulting invoice template