Weekly Work Schedule Template

Supervisor Name:
Department:
Week of:



Employee Name	Task	Project	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hours
Sam Jackson	Production Scheduling		8	6	8	8	8		0 0	38
			8							
		2								
										-
		2								
		2		_			,	,		
		TOTALS:	16	6	8	8	8	(0	46