



	A	B	C	D
1	Last Name	First Name	Purchases	Country
2	Clark	Harper	\$2,200	UK
3	James	Smith	\$300	USA
4	Johnson	Sophia	\$1,500	UK
5	Taylor	Ethan	\$800	UK
6	Davis	Oliver	\$1,175	USA
7	Garcia	Mila	\$250	USA
8	Jones	Jacob	\$1,670	Australia
9	Smith	Michael	\$670	Australia
10	Williams	Benjamin	\$2,530	USA
11	James	Smith	\$300	USA
12	Verhoff	Amelia	\$1,020	Australia
13	Davis	Oliver	\$1,175	USA
14	Miller	Noah	\$500	USA
15	David	Samuel	\$450	USA
16	Taylor	Ethan	\$800	UK

New Formatting Rule

Select a Rule Type:

Format all cells based on their values

Format only cells that contain

Format only top or bottom ranked values

Format only values that are above or below average

Format only unique or duplicate values

Use a formula to determine which cells to format

Edit the Rule Description:

Format all cells based on their values:

Format Style: 2-Color Scale

Minimum

Type: Lowest Value

Value: (Lowest value)

Color:

Maximum

Type: Highest Value

Value: (Highest value)

Color:

Preview:

OK

Cancel

New Formatting Rule dialogue box will appear on the screen.