

**Construction Services Agreement  
 Invoice Sample – All Work Package/Line Items (Please see Note 2)**

**Calhart Construction**

123 Main Street

Anytown, CA 94635

Contact Name  
 510.555.5555

Your Invoice Number

Invoice No.

20888915

Invoice Date

11/30/2009

Vendor email Address

Send To: San Francisco Bay Area Rapid Transit  
 Accounts Payable Department - IKS22  
 Subject: Invoice Submission  
 300 Lakeside Drive, 22<sup>nd</sup> Floor  
 Oakland, CA 94612

BART Contact Person: \_\_\_\_\_

Federal Tax ID: <del>xx-xxxxxxx</del>	Work Completed From: 11/01/2009 To: 11/30/2011	Contract ID: 79HH-110
CA Contractor's License: 01234567	Terms Net 30	Purchase Order No: 79HH-110

**Billed Line Items (against Purchase Order Line-Sch Item/Description)**

(Current period)

Total invoice amount \$100,000.00

Less 10% retention -\$10,000.00

Total payment amount \$90,000.00

Line - sch	Item/description	
1- 1	Installation of <del>ccc</del> & door	\$75,000.00
2- 1	Monitoring/access Coff#1	\$25,000.00

**Note 1:** The purpose of this invoice sample is to demonstrate that the invoice summary/cover sheet must clearly identify the invoiced amount with a specific purchase order line item for payment purposes. Please continue to provide all necessary detail in the format as previously provided.

**Note 2:** For Construction Invoices, it is highly encouraged (as applicable) for all work scope and purchase order line items to be billed on a single invoice.