

Shirley, Jeffery

Chat settings

DESKTOP NOTIFICATIONS

[About notifications](#) ?☒ Allow chat notifications

Turn off 'Do not disturb' to get chat and room notifications

Turn off

☐ Play notification sounds

THEMES

☐ Light☒ Dark

UNREAD

Jeffery Clark 1 min

Hi Shirley, can we review the result tomorrow? I believe more data will be collected by the end of today. Hope that's alright for you.

Busy until 5:00 PM

History is off



Working hours & location

Main office location

-

Only your administrator can set your main office location



Enable working hours

Working hours will inform people if they try to invite you to a meeting outside of these hours



Enable working location

Lets others know where you're working when they invite you to an event.
Only people who can view your free/busy availability can see your working location.

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Monday

10:00

to

18:30

Tuesday

10:00

to

18:30

Wednesday

10:00

to

18:30

Thursday

10:00

to

18:30

Friday

10:00

to

18:30

Office

Office ✓

Home

Unspecified

Somewhere else

[Learn more about working hours & location](#)