

2010 Attendance Calendar

Employee Name: _____

Hire Date: _____ Telephone (____) _____

Vacation Days: _____ Personal Days: _____

Sick Days: _____ Leave: _____

A - Accident	P - Personal
B - Birthday	PH - Partial Hours
D - Discipline	R - Recognition
DF - Death in Family	S - Sick
FH - Floating Holiday	T - Tardy
FI - Family Illness	M - Military Leave
FM - Family Medical Leave	M - Medical Appt
H - Holiday	TR - Transportation
J - Jury Duty	UN - Unexcused
L - Lack of Work	V - Vacation
LA - Leave of Absence	W - Weather

JANUARY

S	M	T	W	Th	F	S	Total
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24/3	25	26	27	28	29	30	

FEBRUARY

S	M	T	W	Th	F	S	Total
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28							

MARCH

S	M	T	W	Th	F	S	Total
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

APRIL

S	M	T	W	Th	F	S	Total
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

MAY

S	M	T	W	Th	F	S	Total
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23/3	24/3	25	26	27	28	29	

JUNE

S	M	T	W	Th	F	S	Total
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

JULY

S	M	T	W	Th	F	S	Total
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

AUGUST

S	M	T	W	Th	F	S	Total
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

SEPTEMBER

S	M	T	W	Th	F	S	Total
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

OCTOBER

S	M	T	W	Th	F	S	Total
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24/3	25	26	27	28	29	30	

NOVEMBER

S	M	T	W	Th	F	S	Total
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

DECEMBER

S	M	T	W	Th	F	S	Total
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		