



Row / Column Shading

Apply shading to:

☒ **Rows**

☐ Columns

Shading method:

☒ **Conditional formatting**

☐ Standard formatting

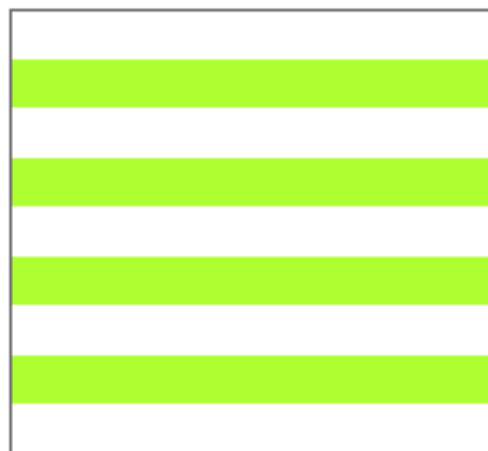
☐ Remove existing alternate row shading

This option uses Excel's Conditional Formatting feature to apply shading based on the row/column numbers. This technique is preferable because the shading will adjust automatically if you insert new rows/columns.

☒ Shade color 1:



☒ Shade color 2:



Shade every:

1

☒ **Leave existing color for non-shaded rows**

Apply