

Calculation of Salary For Incomplete Month of Work

YEAR 2017

| Calendar Month | Calendar days | No. of Sundays | No. of Saturdays | 5 Days/Week | 5.5 Days/ week | 6 Days/week |
|----------------|---------------|----------------|------------------|-------------|----------------|-------------|
| January | 31 | 5 | 4 | 22 | 24 | 26 |
| February | 28 | 4 | 4 | 20 | 22 | 24 |
| March | 31 | 4 | 4 | 23 | 25 | 27 |
| April | 30 | 5 | 5 | 20 | 22.5 | 25 |
| May | 31 | 4 | 4 | 23 | 25 | 27 |
| June | 30 | 4 | 4 | 22 | 24 | 26 |
| July | 31 | 5 | 5 | 21 | 23.5 | 26 |
| August | 31 | 4 | 4 | 23 | 25 | 27 |
| September | 30 | 4 | 5 | 21 | 23.5 | 26 |
| October | 31 | 5 | 4 | 22 | 24 | 26 |
| November | 30 | 4 | 4 | 22 | 24 | 26 |
| December | 31 | 5 | 5 | 21 | 23.5 | 26 |
| | 365 | 53 | 52 | 260 | 286 | 312 |

Note: This table is based on default Monday to Friday work week and the number of working days in the month includes the public holidays that fall on a normal working day but excludes rest days and non-working days.

*Half day work is on a Saturday and Sunday is the default rest day.

**6th working day is on a Saturday and Sunday is the default rest day.