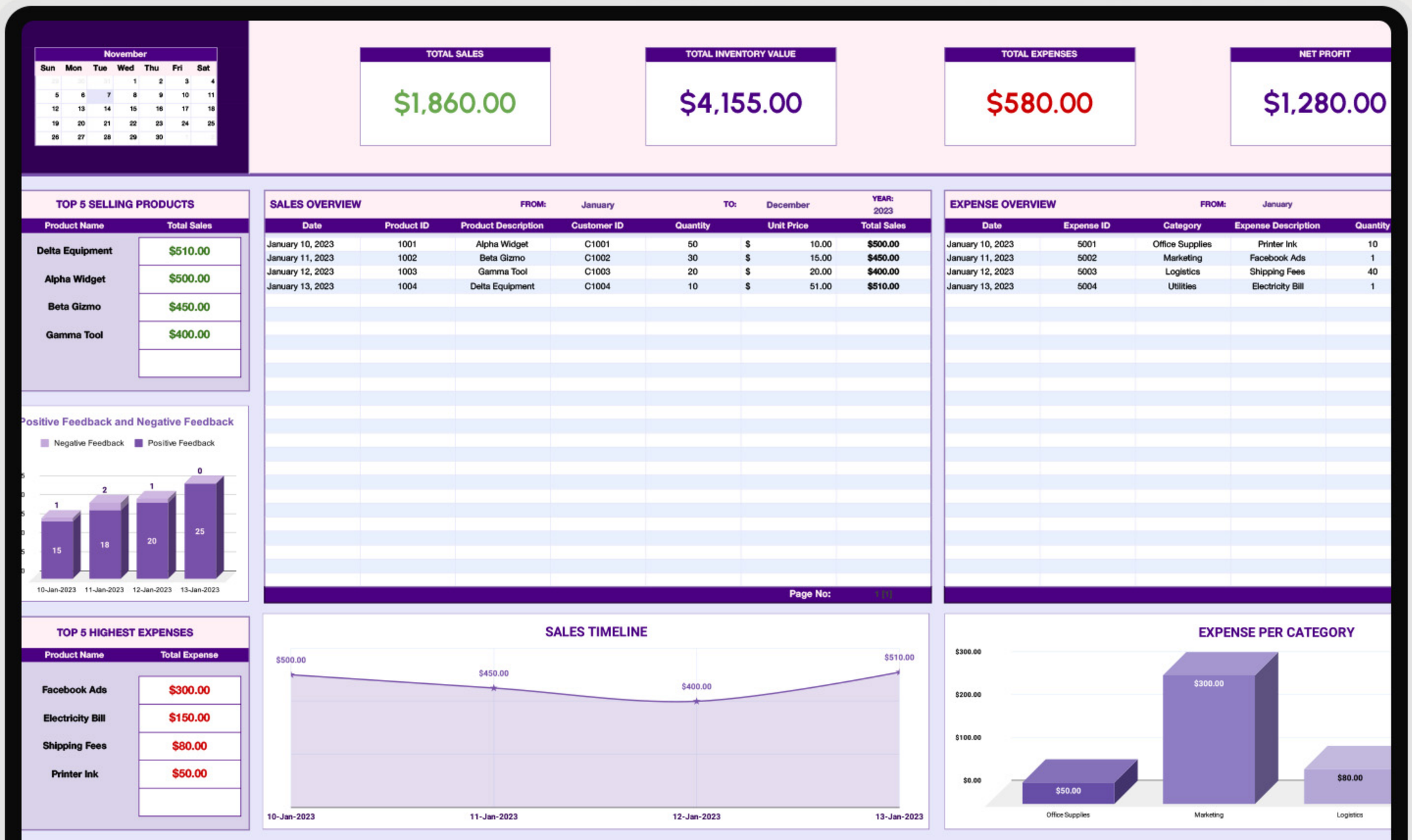
BUSINESS TRACKER TEMPLATE

Designed to help businesses and professionals monitor and manage various aspects of their operations.



November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

TOTAL SALES	TOTAL INVENTORY VALUE	TOTAL EXPENSES	NET PROFIT
$1,860.00	$4,155.00	$580.00	$1,280.00

TOP 5 SELLING PRODUCTS

Product Name	Total Sales
Delta Equipment	$510.00
Alpha Widget	$500.00
Beta Gizmo	$450.00
Gamma Tool	$400.00

SALES OVERVIEW FROM: January TO: December YEAR: 2023

Date	Product ID	Product Description	Customer ID	Quantity	Unit Price	Total Sales
January 10, 2023	1001	Alpha Widget	C1001	50	$ 10.00	$500.00
January 11, 2023	1002	Beta Gizmo	C1002	30	$ 15.00	$450.00
January 12, 2023	1003	Gamma Tool	C1003	20	$ 20.00	$400.00
January 13, 2023	1004	Delta Equipment	C1004	10	$ 51.00	$510.00

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EXPENSE OVERVIEW FROM: January

Date	Expense ID	Category	Expense Description	Quantity
January 10, 2023	5001	Office Supplies	Printer Ink	10
January 11, 2023	5002	Marketing	Facebook Ads	1
January 12, 2023	5003	Logistics	Shipping Fees	40
January 13, 2023	5004	Utilities	Electricity Bill	1

Positive Feedback and Negative Feedback

TOP 5 HIGHEST EXPENSES

Product Name	Total Expense
Facebook Ads	$300.00
Electricity Bill	$150.00
Shipping Fees	$80.00
Printer Ink	$50.00

SALES TIMELINE

EXPENSE PER CATEGORY