

[Your Company Slogan]

[City, ST ZIP Code]

INVOICE #[100]
DATE: JULY 3, 2012

[Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

[Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
		SUBTOTAL	
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	

Payment is due within 30 days.

If you have any questions concerning this invoice, contact **[Name, phone number, e-mail]**

Thank you for your business!