

# SIMPLE CUSTOMER VISIT SCHEDULE

Customer Visit Schedule								
Salesperson: Date: Year Month Day								
Visit activity list	Visit client			Visit plan and results				
				project information		Follow up on the case		
time	client's name	contact person	contact number	project budget	Project Overview	purchasing method	Negotiation content	Negotiation result
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Number of customer visits this week								
Remark								