

Admin

Can edit all settings, add and remove staff, and create, edit and delete bookings.

Scheduler

Can book and manage appointments on behalf of others. They have read-only access to settings, staff, and services.

Team member

Can manage bookings on their own calendar and their availability in the booking mailbox. When adding or editing a booking in their calendar, they'll be assigned as staff.

Viewer

Can see all the bookings on the calendar but cannot modify or delete them. They have read-only access to settings.