Biweekly Timesheet with Notes

Company Name: _____

Employee Name: _____

Start Date: _____

Employee ID: _____

End Date: _____

Date	Day	Time In	Time Out	Lunch	Time In	Time Out	Total Hours	Notes
							Weekly Total:	

Date	Day	Time In	Time Out	Lunch	Time In	Time Out	Total Hours	Notes
							Weekly Total:	

Total Billable Hours: _____