

File

Home

Insert

Page Layout

Formulas

Data

Review

View

Paste

Cut

Copy

Format Painter

Clipboard

Calibri

16

A

A

B

I

U

Font

Alignment

General

\$

%

,

Number

Conditional Formatting

Format as Table

Cell Styles

Styles

Insert

Delete

Format

Cells

AutoSum

Fill

Clear

Editing

Sort & Filter

A1

Employee Schedule

Employee Shift Schedule

Settings

Ready