

File

Home

Insert

Page Layout

Formulas

Data

Review

View

Developer

Nuance PDF

Tell me what you want to do...

Normal

Page Break Preview

Page Layout

Custom Views

☒ Ruler

☒ Formula Bar

☒ Gridlines

☒ Headings

Zoom

100%

Zoom to Selection

New Window

Arrange All

Freeze Panes

Split

Hide

Unhide

View Side by Side

Synchronous Scrolling

Reset Window Position

Switch Windows

Macros

A2

✖

✔

*f*_x

1

	A	B	C	D	E	F		J	K		
1	Sl. No.	Particular	Unit	Quantity	Rate	Amount					
2	1	Cement	cum	30	50	1500					
3	2	Cement	cum	30	50	1500	Cement	cum	30	50	1500
4	3	Cement	cum	30	50	1500	Cement	cum	30	50	1500
5	4	Cement	cum	30	50	1500	Cement	cum	30	50	1500
6	5	Cement	cum	30	50	1500	Cement	cum	30	50	1500
7	6	Cement	cum	30	50	1500	Cement	cum	30	50	1500
8	7	Cement	cum	30	50	1500	Cement	cum	30	50	1500
9	8	Cement	cum	30	50	1500	Cement	cum	30	50	1500
10	9	Cement	cum	30	50	1500	Cement	cum	30	50	1500
11	10	Cement	cum	30	50	1500	Cement	cum	30	50	1500
12	11	Cement	cum	30	50	1500	Cement	cum	30	50	1500
13	12	Cement	cum	30	50	1500	Cement	cum	30	50	1500
14	13	Cement	cum	30	50	1500	Cement	cum	30	50	1500
15	14	Cement	cum	30	50	1500	Cement	cum	30	50	1500

Freeze Panes

Keep rows and columns visible while the rest of the worksheet scrolls (based on current selection).

Freeze Top Row

Keep the top row visible while scrolling through the rest of the worksheet.

Freeze First Column

Keep the first column visible while scrolling through the rest of the worksheet.