

Invoice

<<Company Name>>
<< Address Line 1>>
<<Address Line 2>>
<<City, State, Zip Code>>
<<Phone Office>><<Fax>>
<<Email Address>>
<<Company Website>>



To:
[Customer Name]
[Customer Address Line 1]
[Customer Address Line 2]
[Customer City, State ZIP Code]

Ship to (if different address):
[Customer Name]
[Customer Address Line 1]
[Customer Address Line 2]
[Customer City, State ZIP Code]

Line Item	Description	Hours	Rate	Amount
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
Subtotal				0.00
Tax				0.00
Total Due				0.00

Make all checks payable to: [Type company name here]

THANK YOU FOR YOUR BUSINESS!