

	Jan-2012	Employee Name	John Doe	Staff No.	1234	Standard Rate/Hour	\$20.00	Weekly Totals	
		Dept.	Admin.	Normal Standard Hours	40	Overtime Rate/Hour	\$30.00		
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly Totals	
	1	2	3	4	5	6	7	Week 1	
Regular Hours								0	\$ -
Overtime Hours								0	\$ -
Total Hours	0	0	0	0	0	0	0	0	\$ -
	8	9	10	11	12	13	14	Week 2	
Regular Hours		8	8	8	8	8	4	44	\$ 880.00
Overtime Hours			2		2			4	\$ 120.00
Total Hours	0	8	10	8	10	8	4	48	\$ 1,000.00
	15	16	17	18	19	20	21	Week 3	
Regular Hours								0	\$ -
Overtime Hours								0	\$ -
Total Hours	0	0	0	0	0	0	0	0	\$ -
	22	23	24	25	26	27	28	Week 4	
Regular Hours								0	\$ -
Overtime Hours								0	\$ -
Total Hours	0	0	0	0	0	0	0	0	\$ -
	29	30	31					Week 5	
Regular Hours								0	\$ -
Overtime Hours								0	\$ -
Total Hours	0	0	0	0	0	0	0	0	\$ -
								Week 6	
Regular Hours								0	\$ -
Overtime Hours								0	\$ -
Total Hours	0	0	0	0	0	0	0	0	\$ -

Signed

Approved

Total Hours for Month

48

Total Pay for Month

\$1,000.00