

INSTRUCTIONS

- ✓ Choose and click a file format to download the template.
- ✓ If you select a Google format, you will be prompted to make a copy of the file.
- ✓ If you select a software-based format, the downloaded file will be added to your computer's Downloads folder.
- ✓ Open the copied or downloaded template, and start using or customizing it.
- ✓ The template is yours to keep or print as needed.
- ✓ Contact our Customer Support Team if you need further assistance.

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Notes

JANUARY 2024				
SUN	MON	TUE	WED	THU
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	