

Convert Rows to Columns and Columns to Rows - By Using Transpose Method

Emp. ID

1001

1002

1003

1004

1005

Dept

Sales

IT

F

Region

North

East

S

Emp. ID

Dept

Region

1001

Sales

North

1002

IT

East

1003

Finance

South

1004

Marketing

West

1005

BackOffice

North

Paste Special

Paste

☒ All

☐ Formulas

☐ Values

☐ Formats

☐ Comments

☐ Validation

☐ All using Source theme

☐ All except borders

☐ Column widths

☐ Formulas and number formats

☐ Values and number formats

☐ All merging conditional formats

Operation

☒ None

☐ Add

☐ Subtract

☐ Multiply

☐ Divide

☐ Skip blanks

☒ Transpose

Paste Link

OK

Cancel