

# Project Budget Template



# ProjectManager

|                  |              |
|------------------|--------------|
| Project Name:    | Alpha Omega  |
| Department:      | Marketing    |
| Supervisor Name: | Oliver Jones |

| WBS      | Project Tasks | Assigned To:  | Labor   |              | Materials |       | Travel     | Equipment | Fixed    | Misc. | BUDGETED  | ACTUAL     | BALANCE     |
|----------|---------------|---------------|---------|--------------|-----------|-------|------------|-----------|----------|-------|-----------|------------|-------------|
|          |               |               | Planned | Actual Hours | \$/HR     | UNITS | \$/UNITS   |           |          |       |           |            | UNDER/OVER  |
|          |               |               |         |              |           |       |            |           |          |       | \$ 700.00 | \$1,590.00 | \$ (890.00) |
| 1.0      | Task          | Dave Johnson  | 8.0     | 8.0          | \$30.00   | 100.0 | \$5.00     |           | \$50.00  |       | 300.00    | 790.00     | (490.00)    |
| 2.0      | Task          | Sarah Goldman | 8.0     | 8.0          | \$15.00   |       |            | 30.0      | \$100.00 |       | 300.00    | 250.00     | 50.00       |
| 3.0      | Task          | Melissa Shaw  |         |              |           | 50.0  | \$11.00    |           |          |       | 100.00    | 550.00     | (450.00)    |
| 3.1      | SubTask       |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| 3.2      | SubTask       |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| 3.3      | SubTask       |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| 3.4      | SubTask       |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| 4.0      | Task          |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| 5.0      | Task          |               |         |              |           |       |            |           |          |       | -         | -          | -           |
| SUBTOTAL |               |               |         |              | \$360.00  |       | \$1,050.00 | 30.0      | \$150.00 | 0.0   | 700.00    | \$1,590.00 | (890.00)    |