

BW# Time Sheet for Period Ending , 20

Employee Name:

Employee ID:

Postion Number and Suffix

FOAPAL:

| Day         | Date | Start Time |     | End Time |     | Total Hours | Remarks |
|-------------|------|------------|-----|----------|-----|-------------|---------|
|             |      | IN         | OUT | IN       | OUT |             |         |
| Sunday      |      |            |     |          |     |             |         |
| Monday      |      |            |     |          |     |             |         |
| Tuesday     |      |            |     |          |     |             |         |
| Wednesday   |      |            |     |          |     |             |         |
| Thursday    |      |            |     |          |     |             |         |
| Friday      |      |            |     |          |     |             |         |
| Saturday    |      |            |     |          |     |             |         |
| Sunday      |      |            |     |          |     |             |         |
| Monday      |      |            |     |          |     |             |         |
| Tuesday     |      |            |     |          |     |             |         |
| Wednesday   |      |            |     |          |     |             |         |
| Thursday    |      |            |     |          |     |             |         |
| Friday      |      |            |     |          |     |             |         |
| Saturday    |      |            |     |          |     |             |         |
| TOTAL HOURS |      |            |     |          |     |             |         |