

## Folder List

All Folders

All Outlook Items

Mailbox - Ex Admin

Calendar

Contacts

Deleted Items

Drafts

Inbox (3)

Journal

Junk E-Mail

Notes

Outbox [1]

RSS Feeds

Sent Items

Sync Issues

Tasks

Search Folders

Mailbox - User WFB

Mailbox - User WOFB

Public Folders

Folder Sizes

Data File Management...

## Calendar Properties

General Home Page AutoArchive  
Administration Forms Permissions Synchronization

| Name      | Permission Level                  |
|-----------|-----------------------------------|
| Default   | Free/Busy time                    |
| User 12   | Reviewer                          |
| User 11   | Free/Busy time, subject, location |
| Anonymous | None                              |

Add... Remove Properties...

### Permissions

Permission Level: Free/Busy time

Read

☐ None

☒ Free/Busy time

☐ Free/Busy time, subject, location

☐ Full Details

Other Free/Busy...

Write

☐ Create items

☐ Create subfolders

☐ Edit own

☐ Edit all

Delete items

☒ None

☐ Own

☐ All

Other

☐ Folder owner

☐ Folder contact

☐ Folder visible