

Dynamic Calendar Template in Excel

Vertical Annual Calendar with 12 Monthly Grids

Auto Highlight Pay Dates & Company Holidays from Payroll Schedule

Excel interface showing the "Payroll Holiday Calendar - D" template. The ribbon includes File, Home, Insert, Draw, Page Layout, Formulas, Data, Review, View, Automate, and Developer. The active sheet is "Bi-Weekly Payroll Schedule Example - 2023".

	A	B	C	D	E	F	G
1	Bi-Weekly Payroll Schedule Example - 2023						
2	Pay Frequency	Pay Cycle	Pay Period Begin	Pay Period End	Payroll Processing Dates	Pay/Check Date	
3	Bi-Weekly	1	1/1/2023	1/14/2023	1/16/23 - 1/18/23	1/20/2023	
4	Bi-Weekly	2	1/15/2023	1/28/2023	1/30/23 - 2/1/23	2/3/2023	
5	Bi-Weekly	3	1/29/2023	2/11/2023	2/13/23 - 2/15/23	2/17/2023	
6	Bi-Weekly	4	2/12/2023	2/25/2023	2/27/23 - 3/1/23	3/3/2023	
7	Bi-Weekly	5	2/26/2023	3/11/2023	3/13/23 - 3/15/23	3/17/2023	
8	Bi-Weekly	6	3/12/2023	3/25/2023	3/27/23 - 3/29/23	3/31/2023	
9	Bi-Weekly	7	3/26/2023	4/8/2023	4/10/23 - 4/12/23	4/14/2023	
10	Bi-Weekly	8	4/9/2023	4/22/2023	4/24/23 - 4/26/23	4/28/2023	
11	Bi-Weekly	9	4/23/2023	5/6/2023	5/8/23 - 5/10/23	5/12/2023	
12	Bi-Weekly	10	5/7/2023	5/20/2023	5/22/23 - 5/24/23	5/26/2023	
13	Bi-Weekly	11	5/21/2023	6/3/2023	6/5/23 - 6/7/23	6/9/2023	
14	Bi-Weekly	12	6/4/2023	6/17/2023	6/19/23 - 6/21/23	6/23/2023	
15	Bi-Weekly	13	6/18/2023	7/1/2023	7/3/23 - 7/5/23	7/7/2023	
16	Bi-Weekly	14	7/2/2023	7/15/2023	7/17/23 - 7/19/23	7/21/2023	
17	Bi-Weekly	15	7/16/2023	7/29/2023	7/31/23 - 8/2/23	8/4/2023	
18	Bi-Weekly	16	7/30/2023	8/12/2023	8/14/23 - 8/16/23	8/18/2023	
19	Bi-Weekly	17	8/13/2023	8/26/2023	8/28/23 - 8/30/23	9/1/2023	
20	Bi-Weekly	18	8/27/2023	9/9/2023	9/11/23 - 9/13/23	9/15/2023	
21	Bi-Weekly	19	9/10/2023	9/23/2023	9/25/23 - 9/27/23	9/29/2023	
22	Bi-Weekly	20	9/24/2023	10/7/2023	10/9/23 - 10/11/23	10/13/2023	
23	Bi-Weekly	21	10/8/2023	10/21/2023	10/23/23 - 10/25/23	10/27/2023	
24	Bi-Weekly	22	10/22/2023	11/4/2023	11/6/23 - 11/8/23	11/10/2023	
25	Bi-Weekly	23	11/5/2023	11/18/2023	11/20/23 - 11/21/23	11/22/2023	
26	Bi-Weekly	24	11/19/2023	12/2/2023	12/4/23 - 12/6/23	12/8/2023	
27	Bi-Weekly	25	12/3/2023	12/16/2023	12/18/23 - 12/20/23	12/22/2023	
28	Bi-Weekly	26	12/17/2023	12/30/2023	1/1/24 - 1/3/24	1/5/2024	
29							
30	Semi-Monthly Payroll Schedule Example - 2023						
31	Pay Frequency	Pay Cycle	Pay Period Begin	Pay Period End	Payroll Processing Dates	Pay/Check Date	
32	Semi-Monthly	1	1/1/2023	1/15/2023	1/25/23 - 1/27/23	1/31/2023	
33	Semi-Monthly	2	1/16/2023	1/31/2023	2/9/23 - 2/13/23	2/15/2023	
34	Semi-Monthly	3	2/1/2023	2/15/2023	2/23/23 - 2/27/23	2/28/2023	
35	Semi-Monthly	4	2/16/2023	2/28/2023	3/9/23 - 3/13/23	3/15/2023	

Instructions: Payroll Schedule, 2023 Payroll Calendar SUN, 2023 Payroll Calendar MON

Payroll & Holiday Calendar

Payday
Holiday
Payroll Processing
Benefit Open Enrollment

2023

[Insert Company Logo]

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

FEBRUARY

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4

MARCH

S	M	T	W	T	F	S
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

APRIL

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

MAY

S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

JUNE

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

JULY

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

AUGUST

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

SEPTEMBER

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

NOVEMBER

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

DECEMBER

S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Insert additional instructions or information here